



## Head of Junior School (Community and Wellbeing)

<b>Type of employment</b>	Full-time (0.2FTE Teaching Load)	<b>Location</b>	Springwood Campus
<b>Tenure</b>	Permanent Commencing Term 4 2025	<b>Classification</b>	Based on teaching experience + 5 PAR
<b>Closes</b>	Friday 25 July 2025	<b>Contact</b>	P: 07 3287 6222 E: <a href="mailto:apply@calvarycc.qld.edu.au">apply@calvarycc.qld.edu.au</a>

### About Us

Calvary Christian College is a ministry of Real Life Christian Church with students from Childcare to Year Twelve and campuses located in Springwood and Carbrook. Our College has been developed on strong Biblical foundations and is committed to unleashing the potential of our staff and students through:

- Exceptional Learning
- Authentic Discipleship
- Vibrant Community

### Role Overview

Working with the Deputy Principals, the Head of School (Community and Wellbeing) will have responsibility for the daily operations of the sub school to which they are allocated. The role supports the Principal and Deputy Principals in the implementation of the Strategic Plan and focuses on building culture through cultivating a sense of community and belonging among students, staff and parents. There is a requirement to undertake an appropriate teaching loading.

### About you

- You are a committed Christian, a servant leader and an educator, who has a strong understanding of the nuances of primary education.
- You are passionate about education, transforming lives and will be fully invested in the College, its mission and intent.
- You demonstrate a high level of understanding of contemporary education and have a track record of pedagogical excellence.
- You are authentic and committed to unleashing the potential of our staff and students.
- You are an active listener and a leader who respects our history and culture, and, through engagement, you build strong positive relationships with our community including staff, students and parents.
- You have excellent interpersonal and communication skills and interact respectfully and graciously with all members of the College community, endeavouring to model the principle of gracious engagement as you engage with staff, students and parents around sensitive issues related to student welfare and behaviour.
- You have expertise in the area of student wellbeing and welfare.

### Responsibilities

Reporting to the Deputy Principal of your sub school, you will:

- Be responsible for the day-to-day operations of your sub school under the oversight of the Deputy Principals and having regard for the ONE COLLEGE TWO CAMPUSES College Brand. This will include but



is not limited to the implementation of risk management, compliance and policy to ensure a child safe culture that also has regard for the safety and wellbeing of staff.

- Carry the responsibility of first responder to daily incidents that arise in the course of daily operations and in the event that there is no member of Executive on campus may be the first responder to a critical incident.
- Model, inspire, and facilitate an approach to pastoral care, student, staff and community wellbeing and engagement that aligns with College values and mission while developing a positive core culture unique to your sub school within the ONE COLLEGE TWO CAMPUSES College Brand.
- Work effectively with internal and external stakeholders to develop, plan, implement and evaluate pastoral care, behaviour management and student wellbeing initiatives for students enrolled in your sub school.
- Lead our Learning Designers in best practice in the area of student welfare, discipline and behavioural management processes in collaboration with the Deputy Principals.
- Initiate, lead, and participate in whole school improvement, in collaboration with other team members, with a particular emphasis on building our vibrant community
- Fulfill your responsibilities in a way that promotes and models the principles and values of a Christian Education at Calvary.
- Undertake an appropriate teaching load.
- All teachers at Calvary are expected to plan, prepare, and deliver devotions as part of the College's formation program.
- Other duties as required by or negotiated with the Deputy Principals or Principal and CEO.

#### **Selection Criteria**

1. Strong, vibrant Christian faith and experience in sharing their faith with others and current church involvement.
2. Demonstrated expertise in promoting student welfare and wellbeing in a school context.
3. Demonstrated capability in positively influencing school cultures and communities.
4. Demonstrated strong interpersonal skills and capacity to quickly develop authentic relationships and instil confidence in others.
5. Demonstrated skills, experience, and success in educational leadership, administration and organisation with the ability to manage time and competing priorities.
6. Ability to communicate clearly both verbally and in writing in a way that reflects our customer service mindset within our organisation.
7. A capacity to lead and manage change with a servant heart, to remain focused and agile under pressure, and promote a high-performance team culture.

#### **Location**

This role is based at our Springwood Campus. From time to time this role will be required to liaise with staff and interact with students on the Carbrook campus.

For more information on our College, please visit our website at [www.calvarycc.qld.edu.au](http://www.calvarycc.qld.edu.au)



### Staff Benefits

Calvary employees can access a range of benefits including but not limited to:

- An attractive remuneration package which includes annual pay increases, increased superannuation entitlements and paid parental leave.
- Discount on student tuition.
- Salary sacrificing benefits including novated leasing.
- Access to free and confidential counselling and support services.
- On site short and long day care services (Carbrook) and a pre-prep service (Springwood and Carbrook).
- Be part of a vibrant community including regular events, worship, devotions and prayer groups.

### Application Process

Applications are to be submitted by email to [apply@calvarycc.qld.edu.au](mailto:apply@calvarycc.qld.edu.au) and are to include a cover letter and resume. In your cover letter, **in no more than two pages**, answer the selection criteria above. Applications that do not respond to the selection criteria will not be considered.

On appointment the applicant will also be required to acknowledge acceptance of the College's Statement of Beliefs and Staff Lifestyle Agreement. These documents can be obtained by visiting our [website](#). Applicants will also be asked to provide evidence of possession of current professional registration/s and qualifications outlined in your resume.



## Working at Calvary Christian College

### Your Employer

The Principal and CEO (under delegation by College Council) appoints and is responsible for the employment of Calvary Christian College staff.

### The College's Expectations

- Staff members are committed Christians, involved in regular worship, and active in expressing their faith through their lifestyle.
- Staff members subscribe to the aims of the College and are committed to the Christian values of the College (see prospectus).
- Staff members pray daily with colleagues and students and participate in the worship activities of the College.
- Staff members work within the authority structure of the College (Council; Principal; Executive Staff) and actively support the policies of the College.
- Staff members work to help students develop a Christian vision of life so that they become effective stewards of the creation.
- Staff members participate in the College's strategic planning and professional development activities and attend the annual Staff Retreat.
- Staff members can be required to work on either campus according to the needs of the College.

### Privacy

- In applying for this position you will be providing Calvary Christian College with personal information.
- If you provide us with personal information it will be used to assess your application. You agree that we may store this information.
- We will not disclose this information to a third party without your consent. We may disclose this kind of information to the following types of organisations: Board of Teacher of Registration or government departments such as the Police Department for a criminal record check.